

**MORTGAGE CREDIT RISK COMMITTEE (MCRC)  
 TERMS OF REFERENCE**

**Purpose**

The purpose of the MCRC is to monitor and control mortgage credit risk defined as follows:

<b>Mortgage Credit Risk</b>	This is the risk of financial loss arising from a mortgage borrower failing to meet their financial obligations to the Society in accordance with the mortgage terms that have been agreed.
-----------------------------	---

**Constitution**

The MCRC is a first line Management Committee reporting to the Board of Directors (Board)

**Authority**

The Committee is authorised by the Chief Executive to investigate any activity within its terms of reference.

The Committee is authorised to obtain external legal or other professional advice and to secure the attendance of anyone it considers has relevant experience expertise or knowledge.

Minutes of each meeting are issued to all Committee members and to the Board.

With the exception of meetings in respect of individual mortgage cases, the Committee will relinquish all authority to the Crisis Management Committee (CMC) in the event that Committee is invoked.

<b>Membership – Formal Meetings</b>	<b>Membership – Individual Mortgages Cases</b>	
Customer Services Director (Chair) Finance Director Head of Business Development Chief Risk Officer Head of Lending Head of Finance Head of Compliance & DPO Head of Lending	<b>Required: 3 from A or 2 from A plus 1 from B</b> <ul style="list-style-type: none"> <li>The member from Group B must be totally independent of the case being presented</li> <li>The Chief Risk Officer may also attend individual mortgage case meetings.</li> </ul>	
	<b>Group A</b> Chief Executive Officer Customer Services Director Finance Director Head of Lending	<b>Group B</b> Underwriting Manager Dedicated Senior Underwriter: (Linda Doyle)

**Attendees**

Minute Taker  
 Other staff members may be requested to attend and report as necessary

**Attendance at Meetings**

In absence of the Chair, remaining Committee members shall elect one of them to be Chair for that meeting, taking into account any member(s) with conflicts of interest.

The quorum necessary for the transaction of business of the Committee shall be three (3) Committee members, one (1) of whom must be an Executive Director.

All matters shall be decided by a majority of votes. Every member present, including the Chair, shall have one vote. In the event of a tie, the Chair shall have a second and casting vote.

**Frequency of Meetings**

The Committee shall meet three times each year..  
 Additional meetings are called as required by the Chair of MCRC.  
 The Committee shall meet on an ad-hoc basis to consider individual mortgage cases as required.

**Duties – Formal Meetings**

**Policies**

- Review and recommend to the Board, the Lending Policy
- Review and recommend to the Board, the Arrears and Payment Shortfall Policy

**Mortgage Credit Risk**

- Review and monitor compliance with the limits set out in the Lending Policy via the Key Risk Indicator (KRI) Report in relation to Mortgage Credit Risk
- Approve all underwriter mandates (maximum 2.5% of capital resources)
- Review and monitor Early Warning Indicators (EWI) as outlined in the Recovery & Resolution Plan relating to mortgage credit risk matters via the KRI Report
- Review the framework for mortgage pilots
- Consider and recommend to the Board all new mortgage lending pilots
- Review and monitor exposures to new areas of lending approved by the Board via the KRI Report.
- Ensure the Society’s PRA Regulator is notified where a new pilot is approved by the Board in accordance with the Supervisory Statement SS20/15; supervising building societies’ treasury and lending activities dated January 2017.
- Consider, on at least an annual basis, the appropriateness of the Society’s MIG contract via the annual MIG Report
- Review all key mortgage credit risk areas, via the quarterly Credit Risk Report, Credit Risk and Cross Analysis Report and ‘Watch List Report’, including:
  - serious arrears cases (arrears ≥ 3 months) all interest only loans past their designated maturity date
  - interest only, arrears and forbearance matters
  - all cases in negative equity
- Review Annual Due Diligence Report on the Society’s largest mortgage counterparty

- Review and monitor credit risk from climate change via the Credit Risk Cross Analysis, Credit Risk Report, Lending Watchlist report

**Individual Mortgage Cases**

- Consider any case recommended by a Mortgage Underwriter that is outside of lending criteria or Policy

**Other Matters**

- Review and recommend to the Board, the Terms of Reference of the MCRC