Chorley Building Society

TRUSTED SINCE 1859

DIRECT Debit

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

The Chorley & District Building Society
Key House
Foxhole Road
Chorley
Lancashire
PR7 1NZ

Please complete the direct debit mandate with the details of the bank account from which the payment will be taken. The form should be signed by all signatories where indicated

Name(s) of account holder(s):

Bank/building society account number

Branch sort code

Name and full postal address of your bank or building society

To The Manager — Bank/Building Society

Address

Post code

Reference

Service user number

8	0	8	0	5	4

FOR THE CHORLEY & DISTRICT BUILDING SOCIETY
OFFICIAL USE ONLY
This is not part of the instruction to your Bank or Building Society

The Society can collect your direct debit payments between the 1st and 28th of the month, please state below which date you would prefer.

Please collect my payment on the (any date between the 1st - 28th)

If this date is a weekend or Bank Holiday, payment will be collected within 3 days of this date.

Instruction to your bank or building society

Please pay The Chorley & District Building Society Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Chorley & District Building Society and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

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This guarantee should be detached and retained by the payer.

DIRECT Debit

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit The Chorley & District Building Society will notify you 7 working days in advance of your account being debited or as otherwise agreed. If you request The Chorley & District Building Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by The Chorley & District Building Society or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.

  - If you receive a refund you are not entitled to, you must pay it back when The Chorley & District Building Society asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.